

**The Heritage at Jefferson HOA**  
**BOARD OF DIRECTORS**  
**MONTHLY MEETING MINUTES**  
12/09/2021 6:00PM

- I. CALL TO ORDER
  - A. Jeffery Sapp called the Board meeting to order at 6:10 PM
  
- II. ROLL CALL
  - A. Board Members Present:
    - Jeffery Sapp – President
    - Andy Burton – Vice President
    - Heather Baxter – Secretary
  
  - B. Board Members Absent:
    - Toya Clay – Treasurer
  
  - C. Members at Large Present:
    - n/a
  
- III. Old Business.
  - A. Pool - Construction now completed on kiddie pool and both pools are closed for the season.
  
- IV. New Business
  - A. Management company - in the process of gathering all info needed from HOA accountant and will begin as soon as all info received - no later than January 2022.

MEETING ADJOURNED at 6:35 PM